

# Go Beyond Google Docs

Using Google Suite to create engaging,  
paperless lessons

Antony Tibbs  
UECA PD Fest, July 29th 2017



# How many of these icons do you know?



Classroom



Drive



Docs



Drawings



Gmail



Hangouts



Keep



Sheets



Slides



YouTube



Sites



Search



Forms

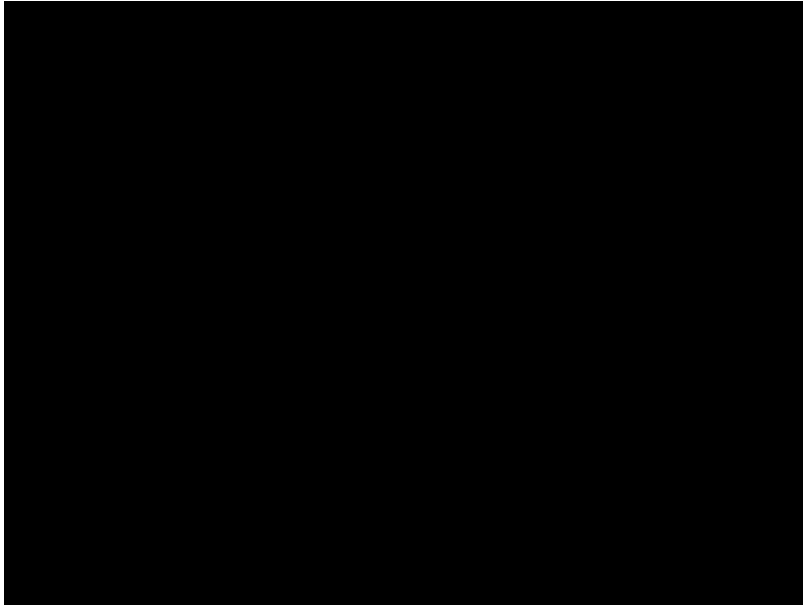


# Why Google?

- ★ Free, fast and reliable
- ★ Shareable and collaborative
- ★ Relatively easy to learn
- ★ Constantly improving
- ★ Stay organized
- ★ Control in the hands of the teacher (and students)
- ★ Easily create interactive tasks



# Docs for class and individual worksheets



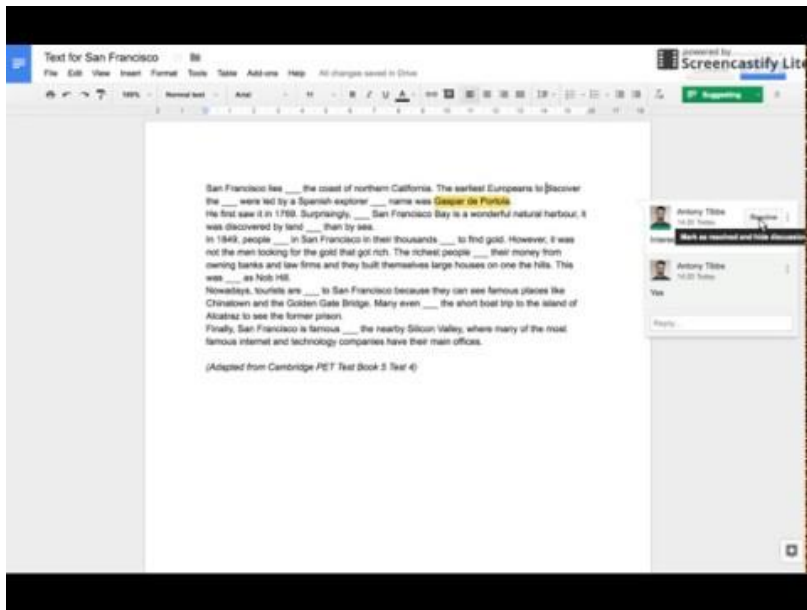
- Create spaces for each student and add their names in advance for accountability
- Use formatted tables for answers

[Class worksheet](#)

[Individual worksheet](#)



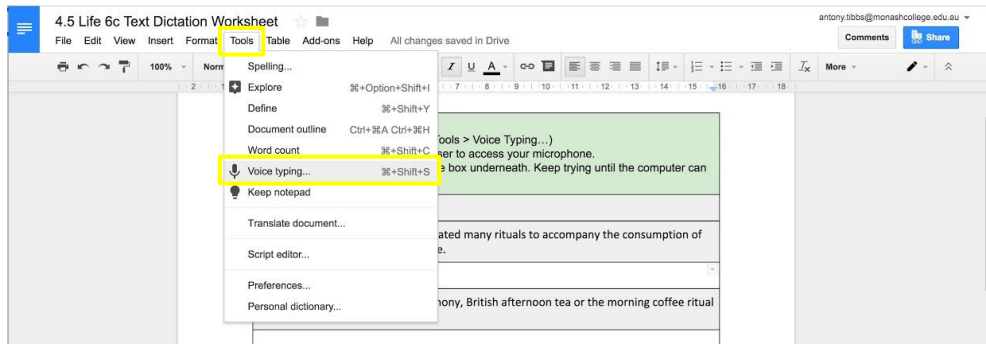
# Docs for writing feedback



- Use comments and suggestions to provide writing feedback and comments
- They can reply to your questions or ask about a correction

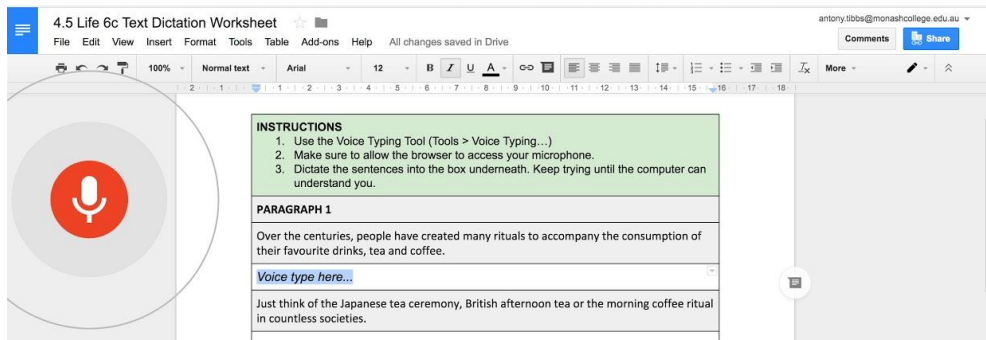


# Docs for voice typing



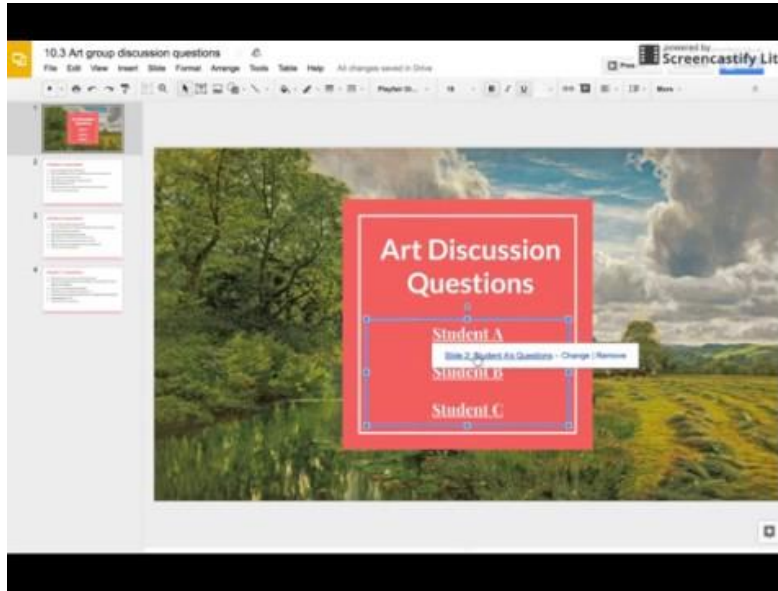
- Tools > Voice typing
- Enable microphone access

[Click here to try](#)





# Slides for discussion questions

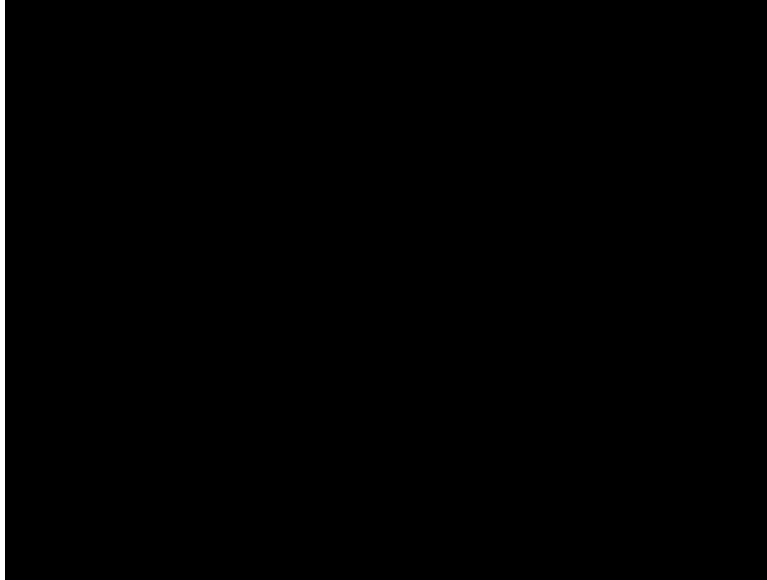


- Insert link > Slides in this presentation

[Click here to try](#)



# Slides for sorting tasks



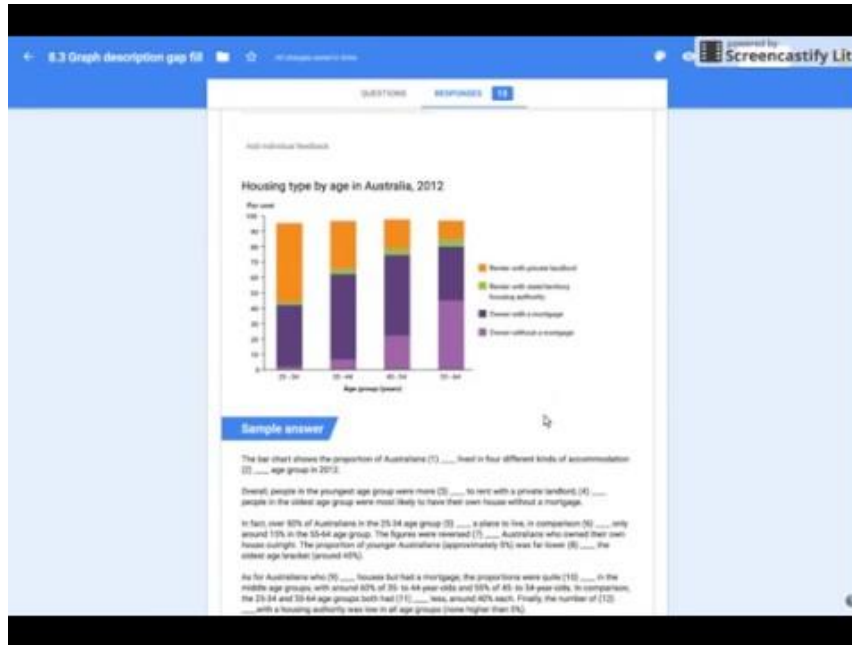
- File > Page setup > Custom...
- Insert Image
- Insert Text box
- Insert Shape > Arrows...

[Click here to try](#)





# Forms for graded quizzes and feedback



- Settings > Quiz

[Complete the quiz](#)

[Make your own copy](#)

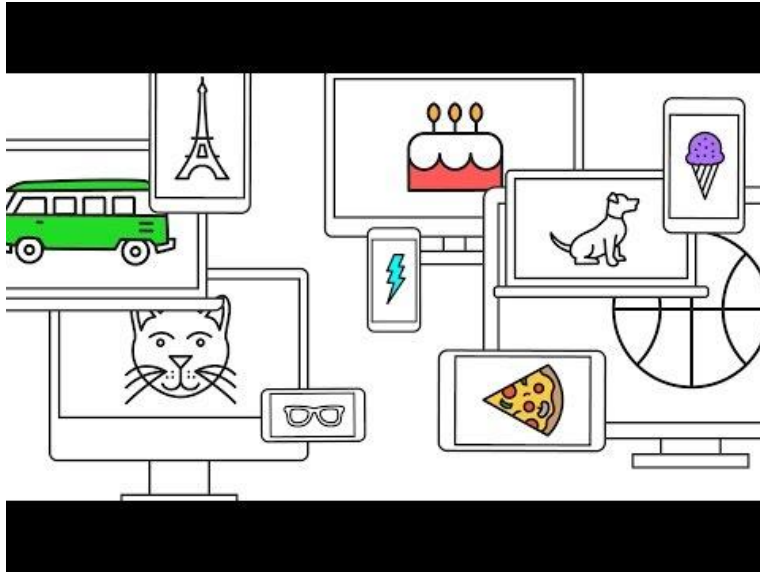


# Sheets for interactive worksheets

- Merge cells
- Conditional formatting
- Links
- Hide rows

[Click here to try](#)

# Drawing activities with Autodraw



- Browser-based
- Works best on phones and tablets
- Share or download (but not save to edit later)

[Click here to try](#)



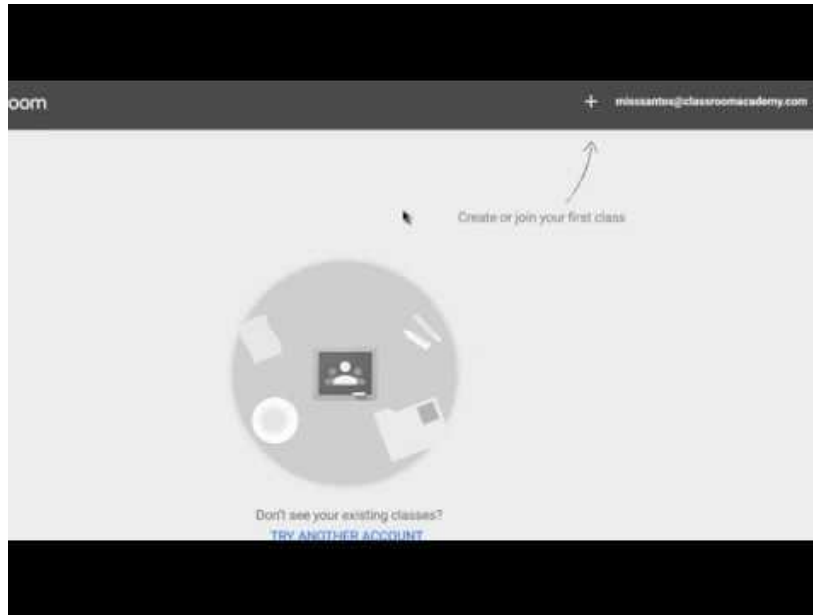
# Choosing the right tool for your activity



- Start with your objectives and match with functionality
- Not what it could do, what it can do



# Classroom as a light-weight LMS



- Share content and updates with students
- Assign and grade homework
- Now available to personal Gmail accounts



# Getting files to students (without Classroom)



## Share button

Click the share button and enter emails manually (or a contact Group name).

- They will receive an email.
- The item will appear in “Shared with me” in Drive



## Shared folder

Move or make a copy into a shared folder.

- All files in Shared folders inherit the same sharing settings (Edit or View)
- All files remain in Shared folder
- Folder appears in “Shared with me” in Drive

## /copy link

Change the end of the Share URL of any file from /edit to /copy

- Remember to turn Link sharing on
- Paste link into email/slide
- Users will be prompted to make their own copy into their own Drive

# Discussion

Have a look through the presentation and discuss which tools and activities you could use with your students.



# Resources

[Google for Education Training Centre](#) - Learn and get Certified

[Google Help Centre](#)

[The Keyword](#) - News and updates from Google

Educators:

[Alice Keeler](#)

[Casey Bell](#)

[Eric Kurts](#)

[Google Teacher Tribe podcast](#)



Thank you and keep in touch! 👍 🐼 ★ 🤗



antony.tibbs@monashcollege.edu.au



@ajhtibbs